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	Minutes of Meeting August 20th 2007, Coaching Highland	
1	Present: Brian Stirling (Chairman) Donald Mackenzie (Deputy Chairman) Paul Copestake (LBSC) Neil Cormack (IBC) Helen Jenner (CSC) Jane Scott (RYAS) Graham Sutherland (CBC) Richard Jenner (Treasurer/Acting Secretary)	
2	Apologies: Paul Bartlett (NoSSS) Martyn Crawshaw (IBC) Nick Dawson (Lairg SC) Donald Marcus (NSC) Alan Hoseason (CH) Peter Hyde (Lochaber SC) John Quinn (Lairg SC) Mike Shepherd Caroline Sterrit (Sec) Elissa Steven (CH)	
3	Minutes of Previous Meeting 25 June. One correction noted – Jane Scott had attended (by teleconference). Proposed by Neil and seconded by Helen.	
4	Treasurer's report: Balance last meeting: £1318 No outgoing (but see below) Plus interest £5 Balance: £1323 No invoice had been received from Lochcarron SC to claim the £100 GS agreed to contribute to the running of the North of Scotland Schools Championships. Action: Invoice to be chased.	Richard
5	Secretary's report/correspondence received. Nil	
6	Coaching Highland. The sec read-out the input received from Coaching Highland. £1342 had been allocated against instructor training but no claims had been made. Jane updated the meeting on a change to the Coaching Action Plan (CAP) to allow for PB Level 2 funding as a stage towards instructor qualifications. It was felt that the CAP could be better publicised to clubs. With the forthcoming DI and PBI courses at IBC, around 12 Coaching Scholarship applications should be pending. CSC may also want to apply for	

	<p>funding towards a PB Level 2. There also seemed to be demand for a west coast DI course and possibly an ADI course but these were likely to fall in to the next FY. No cruising scheme claims had been made and it was suggested that the local commercial cruising scheme instructors were contacted and asked if they would extend their qualifications to cover diesel, radar or sea survival courses with part of the costs being eligible for a coaching scholarship.</p> <p>The sec also highlighted the Safeguarding & Protecting Children Course in Inverness on 26 September and In Safe Hands course in Dingwall on 19 September. More details from Elissa at elissa@CoachingHighland.co.uk.</p> <p>Actions: Updated CAP to be sent to the web-master for the site CAP to be publicised to clubs Check to see if CSC were likely to apply for PB Level 2 funding this FY Commercial cruising scheme providers to be approached to extend their skills/RYAS to search data base for names</p>	<p>Jane Jane Helen</p> <p>Brian/Jane</p>
7	<p>GS Operational Plan June to September. The sec confirmed that all the required actions were items on the agenda.</p>	
8	<p>North of Scotland Sailing Squad (NoSSS). In the absence of Paul, Donald provided an update. The earliest autumn squad weekend would be in October. There followed a long discussion on the need to provide coaching at clubs for juniors and adults possibly as a lead-in to NoSSS for the less experienced juniors ('outreach').</p> <p>Actions: Dates/hosts required for the autumn NoSSS programme Coordinator required to approach clubs and offer an outreach coaching programme</p>	<p>Donald to approach Paul for both actions</p>
9	<p>North of Scotland Schools event. Donald provided an brief report on the successful event held at Lochcarron. It was felt that the event would be better as a club junior event rather than a 'schools' event. It may be possible to have a coaching day before the actual race event. A club would be required to host the 2008 event but the rules needed to be re-written first.</p> <p>Action: Rules to be re-written to reflect the ideas above</p>	<p>Brian</p>
10	<p>HSS 07. Brian & Richard provided an update. Andrew Simpson, Chris Owen, Mike Armitage (MCA) Pat MacLean (RNLI) had all agreed to speak. Brian was still looking for a racing sailor for the programme. Two rooms at the Spectrum Centre had been booked for Saturday, 1 December. Jane had offered to do a parallel coaching seminar and this was thought to be a good thing. The need to push the workings of GS and NoSSS was highlighted as a HSS07 chairman's topic.</p> <p>Action: Brian & Richard to develop the HSS07 detailed programme to include a Coaching Seminar</p>	<p>Brian/ Richard</p>
11	<p>RYAS & current funding applications. Jane updated the meeting on the progress with the annual RYAS bid for grant aid with Sport Scotland. The RYAS had bid for 4 additional posts – 1 short-term contract, 2 part-time & 1 voluntary. Jane then updated the meeting on the GS application to the Young Person's Fund that if successful would provide 5 years' of funding for a part-time Highland sailing coordinator for 11 – 25 year olds and a seasonal SI to help deliver the training at clubs. Brian thanked Jane & Caroline for their work on the application.</p>	

12	Sail Moray. Nothing to report.	
13	AOCB. Jane gave an update on the recent SITC events at Inverness & Cromarty. Inverness had been adversely affected by poor weather but Cromarty had been very well supported.	
14	DONM: Monday 1 October. Venue - Coaching Highland at 7.00 PM . (later start to enable more people to attend after work...video/telephone conferencing should also be available)	All